APICS Essential Skills for Warehouse and Distribution Employees
12 Sessions, 24 Hours

On-line, Instructor-Led, "Virtual Classroom" via ZOOM

Course Description
This course focuses on fundamental concepts related to Warehousing and Distribution Management. It addresses the sourcing, stocking, and distribution of products direct to customers or through complex supply chain distribution channels. Major topics covered in this course are: Inventory Planning and Control, Warehouse Management, Logistics, and Transportation, and Distribution Planning.

Audience
This course is ideal for both new and experienced warehouse employees (Stock Clerks, Shipping and Receiving Clerks, Material Handlers, Inventory Planners Transportation Specialists, and other warehouse associates who want to hone their job skills and gain practical knowledge in the field of Warehouse & Distribution Management.

Prerequisites
If the course is online, each participant must have access to a computer (no shared computer with other participants) and a reliable internet connection. It is strongly recommended that students have a basic knowledge or some experience in warehouse operations.

Topics and Course Content
Inventory Management (PDL-4)
- Basic functions and types of inventory
- Strategic inventory management
- Inventory replenishment and safety stock

Warehouse Management Concepts (PDL-7)
- Warehouse Management functions
- Warehouse strategies, 3PL's
- Warehouse roles and activities

Distribution and Logistics (PDL-2)
- Supply and Distribution Channel structure
- Distribution function roles and activities
- Logistics strategy

Distribution Planning (PDL-5)
- Push vs pull systems
- Distribution Requirements Planning DRP

Packaging and Material Handling (PDL-8)
- Warehouse design and layouts
- Materials Handling and storage systems

Transportation Management (PDL-9)
- Fundamentals of transportation management
- Logistics and outsourcing models

Learning Goals and Results

Students will learn the basic terms, concepts, and best practices used by Warehouse and Distribution Management professionals that can immediately be applied in performing their current job and/or used to prepare for a next level job opportunity. The terminology and concepts learned in this course will also aid students in preparing for APICS Certification exams for Production & Inventory Management (CPIM), Supply Chain Management (CSCP) or Logistics, Transportation & Distribution (CLTD).

Employment Training Panel (ETP) Cost: $513.00 per employee*

Non-ETP COST: $1,065.00 per employee

WHEN:

Mondays AND Wednesdays
November 4, 2024 – December 18, 2024
No class November 11 and 27
5:00 pm to 7:00 pm

WHERE:

On-line, Remote
"Virtual Classroom"
Via Zoom

For more information or to register, please contact Jocey Hogan at 661.362.5657 or jocey.hogan@canyons.edu

*For employees of eligible employers. Employees are not considered registered until all paperwork is received, a participant fee, per trainee, has been paid to the Santa Clarita Community College District and the Employment Training Panel has determined eligibility. State subsidy is contingent upon the trainee completing all the Employment Training panel requirements. Please contact the Employee Training Institute, 661.362.5657, for details on eligibility requirements.

ASCM SAN FERNANDO VALLEY CHAPTER