



Project Leadership and Management

40 Hrs

Overview: Project management has become an essential element in determining business success, and it is not just for engineers and MBAs. Today, in addition to our regular jobs most of us are expected to take on extra assignments - and to get that additional job done well, done under budget, and done on time. This 30-hour program will give you a deeper understanding and appreciation for the most current thinking about project management and the tools to lead and manage projects more effectively. If the course is online, each participant must have access to a computer (no shared computer with other participants) and a reliable internet connection.

Training topics to include:

- Understanding what is meant by a project
- Appreciating and using the concepts, techniques, and decision tools available to project managers
- Increase awareness of potential conflicts and problems that can occur on projects
- Having methods for keeping the team focused and motivated
- Recognizing what steps must be taken to complete projects on time and on budget

ETI Instructor: Mike Letson is a certified Project Manager through the International Project Management Association (IPMA). He is known for his high energy and results driven instructional techniques. He brings a wide range of experience from military, corporate, and entrepreneurship, allowing him to relate topics directly to each participant. Mike successfully finds new ways to combine having fun while learning.

Employment Training Panel (ETP) Cost: \$350.00 per employee*

Non-ETP COST: \$1,390.00

WHEN:

**Thursdays
March 16, 2023 – May 18, 2023
5:00 pm – 9:00 pm**

WHERE:

**College of the Canyons
26455 Rockwell Canyon Road
Santa Clarita
Room TBD**

**For more information or to register please contact:
Jocey Hogan at 661.362.5657 or jocey.hogan@canyons.edu**

*For employees of eligible employers. Employees are not considered registered until all paperwork is received, a \$350 administration fee, per participant, has been paid to the Santa Clarita Community College District and the Employment Training Panel has determined eligibility. State subsidy is contingent upon the trainee completing all the Employment Training panel requirements. Please contact the **Employee Training Institute, 661.362.5657**, for details on eligibility requirements.